

# Bylaws of Name

## Introductory Statement

Name (hereafter referred to as the Church), is a religious nonprofit Nebraska corporation that exists in the name of Jesus Christ and for the glory of God

### Purpose Statement

The Baptist Faith and Message as adopted by the Southern Baptist Convention provides a basic overview of the church's theological beliefs.

## I. Membership

The members of the Church are those baptized believers in Christ who have signed the Membership Covenant and are faithfully fulfilling the terms of that covenant. Inactive members or members who move out of the community have by virtue of their actions removed themselves from membership.

A member whose actions and life-style are not in alignment with the church's statement of faith shall be lovingly and humbly approached by the pastor and two spiritually mature members in a manner that aligns with Matthew 18:11-17.

## II. Organization

### A. Officers

The corporate officers must be members of the church. The Pastor will serve as President, the Clerk will serve as Secretary and the Bookkeeper will serve as the Treasurer. They are the authorized signors on any and all legal documents.

The clerk will take minutes and maintain a historical record of all church business meetings. The clerk will file the required bi-annual report with the secretary of state.

The bookkeeper/treasurer will maintain the financial records of the church and provide a financial report to the church at least once each quarter. They are also responsible for filing any and all state and federal tax forms.

## B. Ministry Leadership Team

The Ministry Leadership Team shall consist of the officers and up to three additional spiritually mature members of the Church.

The Ministry Leadership Team shall be responsible for the spiritual well being of the Church. Specific duties shall include:

- Submitting an annual Church operating budget for approval by the Church members.
- Reviewing and recommending issues related to the quarterly Church financial statements.
- Establishing and maintaining clear and accountable handling of all Church receipts.
- Maintaining adequate property and liability insurance for the Church.
- Scheduling and leading an annual meeting of the Church members, and additional Church member meetings as necessary.
- Nominating the next year's officers and Ministry Leadership Team members for approval by the Church. Additional nominations can come from the floor.
- Recommending changes to the Church's constitution or bylaws for approval by the Church members.
- To serve as a Pastor Search Team upon the resignation of the pastor. The remaining members of the Ministry Leadership

Team shall elect a new chairman who will consult with the Director of Missions of the Heartland Church Network to assist with the search process. Specific duties as a Search Team include:

- Finding an interim and/or supply pastor(s).
- In consultation with the associational Director of Missions, outlining a process to guide the work of the Pastor Search Team.
- Recommending a single candidate to the church to serve as pastor.

### C. Church Meetings and Voting by Members

The church will hold at least one meeting annually for the purpose of approving the annual budget and election of officers and Ministry Team members. All meetings shall be announced at least one week in advance.

In all matters requiring a vote of the Church members, the matter shall be decided by a simple majority of those members present and voting. A quorum shall be defined as those members who are present at a scheduled meeting. If there is any question about who is eligible to vote or about any aspect of a scheduled meeting of Church members, the decision of the Ministry Team shall be binding.

The pastor, or whomever he designates, shall serve as moderator of all church business meetings. The matters requiring a vote of Church members are:

- Approval of the annual Church operating budget.
- Election of officers and Ministry Leadership Team.
- Calling of a pastor—nomination will be made of the Ministry Leadership Team serving as a Pastor Search Team.
- Incurring of indebtedness.
- Acquisition or disposition of real estate by the Church.

- Approval of changes to the Church constitution and/or bylaws.

### III. Affiliations

The Church shall be in a cooperative relationship with the local Southern Baptist Association the State Convention of Southern Baptists, and the Southern Baptist Convention. These cooperative relationships are for the purpose of carrying out the gospel mission locally, regionally, and internationally, and in no way shall interfere with the autonomous, self-governing nature of the Church.

### IV. Distribution of Assets upon Dissolution

Upon dissolution, all assets of the Church shall become the property of the local Southern Baptist Association.