

Letter Regarding Supply Preaching Schedule

Date _____

Dear _____,

This letter is to confirm your date(s) for pulpit supply at _____ (*name of church or chapel*) _____ in _____ (city) _____, Nebraska, and to provide you with some needed information. You are scheduled to supply for the following services:

Sunday, _____ _____ A.M. _____ P.M.

Sunday, _____ _____ A.M. _____ P.M.

Sunday, _____ _____ A.M. _____ P.M.

Sunday, _____ _____ A.M. _____ P.M.

Our Sunday service times are: _____ A.M. Sunday School
_____ A.M. Worship Service
_____ A.M. Discipleship Training
_____ A.M. Worship Service

Directions to our church are given on the bottom of this sheet. A form is enclosed requesting information which will help us make your supply visit more comfortable.

Yours in His Service,

Name _____

Pastor Search Team Chairperson

Insert Map of Area and Church Location Below